



Clinical and Translational Science Awards Program Coordination, Communication, & Operations Support

CTSA Steering Committee Meeting Summary Zoom Conference June 26, 2023; 2:30-3:30pm ET

Steering Committee Attendees:

Stephan Bour
Arleen Brown
Daniel Ford
Melissa Haendel
Tesheia Johnson
Karen Johnston

Jessica Kahn
Michael Kurilla
Don McClain
David McPherson
Duane Mitchell
Ruth O'Hara

Steven Reis
Kathryn Sandberg
Randy Urban
Rosalind Wright
Ted Wun

SC Regrets:

Muredach Reilly

NCATS Attendees:

Audie Atienza
Heather Baker
Patrick Brown
Jennie Conroy
Pablo Cure
Jamie Doyle
Sarah Dunsmore
Stephanie Ezequiel
Sanae ElShourbagy
Ferreira

Josh Fessel
Gallya Gannot
Ken Gersing
Rashmi Gopal
Chris Hartshorn
Greg Jarosik
Rebecca Katz
Andrew Loudon
Marilyn Moore-Hoon
Joan Nagel

Erica Rosemond
Clare Schmitt
Meredith Temple-
O'Connor
Yolanda Vallejo
Amanda Vogel
Salina Waddy
Robin Wagner
Ken Wiley

Support Center:

CLIC: Rebecca Laird

CCOS: Kerry James, Lauren Fitzharris, Beck Lazelle, Cindy Mark

Welcome (Slides 1-2)

Speakers: Michael Kurilla and Duane Mitchell

M. Kurilla and D. Mitchell welcomed the members of the Steering Committee and facilitated the Steering Committee call.

Cycle 10 Working Group Proposals: Discussion and Voting (Slides 3-37 - Redacted)

Speakers: M. Kurilla and Cindy Mark



Presentation Summary: M. Kurilla reviewed the SC review process of the eleven (11) Working Group proposals. Pre-Meeting voting occurred during the previous week, with decisions made on six (6) of the proposals. The Steering Committee members discussed and voted on the remaining five (5) proposals.

- **Decision:** The Steering Committee voted to approve the following WG proposals:
 - Engaging Individuals with Disability in the Research Process
 - 21 CFR Part 11 Compliance for REDCap
 - Translational Science Competency-Based Assessment (TS-CBA)
 - TL1 Visiting Scientist
- **Decision:** Though the SC is inclined to approve the *Advancing Dissemination and Implementation Science Working Group: Advancing Equity-focused Dissemination & Implementation Sciences in Clinical Research, Clinical Practice, and Communities*, they would like the leads of that proposed group to respond to some constructive criticism.
- **Action Item:** CCOS to draft email to The Advancing Dissemination and Implementation Science Working Group: Advancing Equity-focused Dissemination & Implementation Sciences in clinical research, clinical practice, and communities. Responses will be sent to the Steering Committee.
- **Action Item:** CCOS to draft emails to all approved working groups, with information regarding their next steps and introducing their CCOS coordinator.
- **Action Item:** CCOS to draft emails to the working groups which were not approved, including all constructive criticism.

Pod Feedback (Slides 39-40)

Speaker: Karen Johnston

Presentation summary: Steve Reis and Bob Toto presented a summary of ENACT. Informatics leaders joined the call. Pod members stated need for support and the hub/site level, in the form of technical expertise, maintenance of site level infrastructure, site champions for dissemination and investigator training. Discussed potential funding models for sites for the resources required.

Suggestions: ENACT to prepare a “value add” summary for hubs to use to help institutions/hubs prioritize their own resources. Recognizing that some hubs represent multiple institutions which introduces additional considerations for resource needs.

Sites need a table/summary document to help them understand the features, strengths, limitations of the various informatics platforms (N3C, ENACT, TriNetX, OHDSI, PCORNet, and COSMOS).

- *Could this be an action item for the new Steering Committee Task Force?*

A suggestion was made that the CTSA could create/fund a single team to train and build capacity across the consortium for all the existing platforms.

- *Could this be a central resource funded outside of individual hubs and serve as a consultative service for all hubs?*

Questions and Discussion:

- Discussion regarding the second suggestion was robust, with requests to have a summary table for hubs/sites to use.
- **Action Item:** K. Johnston and J. Fessel will create a template summary table.
- J. Fessel will be the point-of-contact for the new task force.

Meeting Action items

| Date | Action | Person Responsible | Status |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------|
| 6/26/2023 | CCOS to draft email to The Advancing Dissemination and Implementation Science Working Group: Advancing Equity-focused Dissemination & Implementation Sciences in clinical research, clinical practice, and communities and forward responses to SC. | L. Fitzharris and B. Lazelle | In progress |
| 6/26/2023 | CCOS to draft emails to all approved working groups, with information regarding their next steps and introducing their CCOS coordinator. | L. Fitzharris and B. Lazelle | In progress |
| 6/26/2023 | CCOS to draft emails to the working groups which were not approved, including all constructive criticism. | L. Fitzharris and B. Lazelle | In progress |
| 6/26/2023 | Create a summary table. | K. Johnston and J. Fessel | In progress |

Next Steering Committee Meeting: Monday, July 10, 2023, at 2:30-3:30pm ET