

# CTSA Steering Committee Meeting

## March 10, 2025

**2:30pm-3:30pm ET**

# Agenda: March 10, 2025

Time	Topic	Speaker(s)
2:30-2:35pm ET	Welcome	Michael Kurilla and Ted Wun
2:35-2:45pm ET	Working Group Proposal Process and Review	Cindy Mark
2:45-3:05pm ET	Report Out: Collaboration & Engagement, followed by discussion	Nadia Islam and Sarah Wiehe
3:05-3:25pm ET	Engagement with State Government: Increasing visibility and support for translational science at state levels, followed by discussion	Reynold Panettieri
3:25-3:30pm ET	Survey Responses: Pod suggestions for future presentations	Discussion
3:30pm ET	Adjourn	Michael Kurilla and Ted Wun



# Welcome

Michael Kurilla

Ted Wun



# CTSA Steering Committee Review of Working Group Proposals

Cindy Mark



# CTSA Steering Committee Review of Working Group Proposals

The purpose of the SC review of Working Group Proposals is to collect feedback about the proposals to inform the discussion and formal voting to be held during the June 23 SC meeting. The review period is open from April 14-May 19.

All SC members may participate in the discussion on June 23; only voting members will be able to vote.

There are five (5) open spots for new working groups to start in July 2025.

It is **VERY** important that all voting members review the working group proposals!



# Current Working Groups

There are currently eleven (11) working groups; two groups are sunsetting in December 2024; three (3) slots open for Cycle XIII.

Working Group	Start Date	Sunset Date
<b>Cycle X:</b> Engaging Individuals with Disability in the Research Process	7/1/2023	6/30/2025
<b>Cycle X:</b> 21 CFR Part 11 Compliance for REDCap	7/1/2023	6/30/2025
<b>Cycle X:</b> Translational Science Competency Based Assessment (TS-CBA)	7/1/2023	6/30/2025
<b>Cycle X:</b> TL1 Visiting Scientist Working Group	7/1/2023	6/30/2025
<b>Cycle X:</b> Advancing Dissemination and Implementation Science Working Group	7/1/2023	6/30/2025
<b>Cycle XI:</b> Harnessing CTSA Innovation and Engagement in the Recruitment and Retention of Diverse Populations in Clinical and Translational Research	1/1/2024	12/31/2025



# Current Working Groups (Con't)

Working Group	Start Date	Sunset Date
<b>Cycle XI:</b> Learning About the Science of Translation: Identifying Best Practices to Accelerate the Translational Process Through Case Studies	1/1/2024	12/31/2025
<b>Cycle XII:</b> CTSA Translational Impacts	7/1/2024	6/30/2026
<b>Cycle XII:</b> Real World Data Workforce Development Across the Translational Spectrum	7/1/2024	6/30/2026
<b>Cycle XIII:</b> Translational Case Studies in Commercialization	1/1/2025	12/31/2026
<b>Cycle XIII:</b> Overcoming Barriers to Women's Health Research	1/1/2025	12/31/2026
<b>Cycle XIII:</b> Catalyzing Impact on Health and Health Care through Effective Partnerships with Learning Health Systems	1/1/2025	12/31/2026



# Working Group Proposal Review Process

## Login to the CCOS Website:

- Visit the CTSA CCOS website: <https://ccos-cc.ctsa.io/>
- Log in using your credentials.

## Navigate to the Steering Committee Landing Page:

- Once logged in, access the [Steering Committee Landing Page](#).





# Access Working Group Proposals:

During the review period, a button will be visible to voting members of the Steering Committee on the CCOS website to access the current cycle's Working Group Proposals.



The screenshot displays the CTSA CCOS website. The top navigation bar includes links to the U.S. Department of Health & Human Services, National Institutes of Health, NCATS, and the CTSA Program. Below this, the NIH logo and the CTSA CCOS logo (Coordination, Communication, and Operations Support) are visible. A user profile for Kerry James is shown in the top right. The main navigation menu includes Home, About, CTSA Groups and Meetings (highlighted), Resources, News, and Help. The breadcrumb trail indicates the current location: CTSA Groups and Meetings > Steering Committee. A 'Need Help' button is also present. The page title is 'About the Steering Committee'. The text describes the committee's role in promoting the exchange of policies, practices, and resources, and facilitating discussions on various topics. Below this, a section titled 'Working Group Proposal for Cycle XII' states that proposals are now available for review and provides instructions on how to access the review landing page, including a deadline of June 3, 2024. A 'Review WG Proposals' button is located at the bottom of this section.



# View Working Group Proposals:

To view a specific Working Group Proposal, double click on the proposal title hyperlink. This will open the proposal in a new tab, allowing you to have the proposal and the review form open simultaneously. You can also copy and paste text from the proposal into the comments section on the review form.



king-group-proposals

U.S Department of Health & Human Services

National Institutes of Health

NCATS

CTSA Program

NIH

National Center for Advancing Translational Sciences

CTSA CCOS

Coordination, Communication, and Operations Support

Kerry James

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CTSA Groups and Meetings > Steering Committee > Proposal Review Information

Need Help

Working Group Proposals

Proposals are available for review from April 1, 2024 to April 30, 2024


The WG Proposals for Cycle XII are listed below. You can read each proposal by clicking on the hyperlinked proposal title. When you are ready to review it, you can do so by clicking on the "Review" button on the right. Review forms may be saved and returned to later. All forms must be submitted by the end of the review period, which is June 3, 2024. Please note that you will not be able to edit a review form after you submit.


Review Process SOP

Cycle XII WG Proposals

WG Proposal Title	Submitted By	Submitted At	SC Review Status	SC Review
<a href="#">Uncertainty in Artificial Intelligence Working Group</a>	Ram GOURIPEDDI	4/1/2024, 1:04 PM	Not Reviewed	<a href="#">★ Review</a>
<a href="#">Translational Impacts Working Group</a>	Krist Holmes	4/1/2024, 3:00 PM	Not Reviewed	<a href="#">★ Review</a>
<a href="#">Centering Anti-Racism in Community Engagement Program</a>	Linda Ko	3/27/2024, 10:53 PM	Not Reviewed	<a href="#">★ Review</a>
<a href="#">Real World Data workforce development across the translational spectrum</a>	<input checked="" type="checkbox"/> Melissa Haendel	3/31/2024, 8:54 PM	Not Reviewed	<a href="#">★ Review</a>

The proposal will open in a separate tab.

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Submitter First Name, Last Name

Text

Submitter Email address

Text

Submitter Institution

Text

WG Application Cycle

Cycle XI default

Is this working group proposal sponsored by an Enterprise Committee (EC)?

yes

Provide the background or rationale for this Work Group

Text

How does this WG proposal differ from or complement current consortium efforts?

Text



Begin Review:

On the Working Group Proposals page click the "Review" button (with star icon) on the right-hand column. This will open the review form for the proposal in that row.

working-group-proposals

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U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES

National Center for Advancing Translational Sciences

## Conflict of Interest Check:

Determine whether you have a conflict of interest with the proposal. For our purposes, this includes:


- You are part of the team that requested this WG
- You are on the Lead team of the EC that sponsored this WG
- You are part of the Discussion Forum that submitted this WG Proposal

## Conflict of Interest Response:


If you have a conflict of interest, select "Yes" from the drop-down box.

Check the acknowledgement button below.

Click "Submit." This records your response and reports the Conflict of Interest to the Steering Committee.




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 Need Help

# Working Group Proposal Review Form

## Proposal Title

1

Conflict of Interest

2

Evaluation

3

Submit

### Conflict of Interest

Before proceeding, please take a moment to determine whether you have a conflict-of-interest with this proposal. For our purposes this means:

1. You requested this Working Group (WG)
2. You are on the lead team of the Enterprise Committee (EC) that is sponsoring this WG proposal.
3. You are part of a discussion forum that submitted this WG Proposal.

If you meet any of these criteria, please select "Yes" in response to the Conflict of Interest question and then click the "submit" button. Your review of this proposal will be considered complete and you may continue to the next proposal. Clicking the "submit" button includes your response in the data summary, giving a more accurate view of the proposal. If you do not have a conflict of interest with this proposal, select "No" and the "next" button and you will be able to access the remaining questions about this proposal. You may edit your response to the Conflict of interest question up until the close of the review period.

Conflict of Interest 

Yes

Acknowledgment ☒

You have selected that you have a Conflict of Interest with this proposal. Please select "Submit" to record this result and complete your review. You may edit this response up until November 20, 2023. Thank you!

Save

Submit



## Working Group Proposal Review Form

✓ Conflict of Interest — Evaluation — 3 Submit

Thank you for your submission.

CCOS will review the submission and reach out with any questions or clarifications in preparation for the Steering Committee Review. If you have any questions, please email [support@ccos.ctsa.io](mailto:support@ccos.ctsa.io)

Back To Working Group Proposals

### Confirmation of Submission:

You should see a "Thank you for your submission" screen.

Your review of this proposal is complete; proceed to the next proposal.


**Note:** You may edit your response to the conflict of interest statement until the close of the review period.

## No Conflict of Interest:


If you do not have a conflict of interest with this proposal, select "No" from the dropdown menu.

Click "Save" if you wish to return to the review later or click "Next" to continue to the proposal evaluation





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## Working Group Proposal Review Form

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Conflict of Interest

No

Save

Next





## Evaluate the Proposal:

Evaluate the proposal based on the following 5 questions by determining whether each meets expectations or needs improvement:

*Importance of Purpose:* This criterion evaluates the significance and relevance of the proposed Working Group's objectives. Reviewers assess whether the purpose is crucial to the organization's goals and mission.


*Feasibility:* Reviewers consider the practicality and likelihood of the Working Group achieving its stated goals. This assessment examines whether the proposal is realistic and attainable.


*Value of Deliverables:* This criterion examines the quality and impact of the outcomes the Working Group aims to produce. Reviewers evaluate whether the proposed deliverables hold substantial value for the organization.

*Expertise:* Reviewers assess the competence and qualifications of the individuals involved in the proposed Working Group. The focus is on determining whether the team possesses the necessary expertise and/or recruitment strategy to successfully execute the plan.

*Alignment with Steering Committee Areas of Interest:* This criterion gauges how closely the proposal aligns with the specific interests and priorities of the Steering Committee. Reviewers evaluate if the Working Group's objectives match the committee's focus areas.

- National training curricula in CTS
- Artificial intelligence
- Career development for clinical and translational research staff (broadly defined)
- Team science mentoring dissemination and implementation
- Identification of health determinants (biology, structural, and social)

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## Working Group Proposal Review Form

### Proposal Title

Conflict of Interest

Evaluation

3 Submit

Please rate this proposal (Meets Expectations/Needs Improvement) with regard to the following 5 criteria:

1. Importance of Purpose

Rating \*  
Select

Additional comments, if any

Characters Remaining: 1000

2. Feasibility

Rating \*  
Select

Additional comments, if any

Characters Remaining: 1000





## Additional Comments:

If you have additional comments to add, please do so in the comments box below each question. Be aware that these comments will be de-identified but presented verbatim to the Steering Committee at large.

## Scoring:

Score the Working Group Proposal on a 1-5 point scale, where:

**1=Superior**- A "Superior" rating signifies that the Working Group Proposal is exceptionally well-crafted, demonstrating outstanding quality and alignment with the working group's goals. It reflects an extraordinary level of excellence, and potential for significant impact.

**2=Excellent**- An "Excellent" rating indicates a high-quality proposal that exhibits a strong potential to contribute significantly to the CTSA's overarching goals. It represents well-thought-out ideas, thorough planning, and substantial promise.

**3=Good**- A "Good" rating suggests that the proposal meets the basic standards and expectations of a Working Group. While it may lack the exceptional qualities of higher ratings, it still demonstrates value and feasibility.

**4=Fair**- A "Fair" rating implies that the proposal has notable weaknesses or lacks certain critical elements. It may require improvements or adjustments to fully align with the goals of a Working Group.

**5=Poor**- A "Poor" rating indicates that the Working Group Proposal does not meet the standards of a Working Group. It may lack essential details, expertise, or alignment with the CTSA's objectives. It requires substantial revisions for reconsideration.



Please provide your Final Working Group Recommendation and score.

Score

Select ▼

Recommendation

Select ▼

If you have any additional comments that you would like to add, please do so below.

Additional comments, if any

Characters Remaining: 1000

**Acknowledgment** ☒

By submitting this form I understand that my responses will be deidentified and presented to the Steering Committee discussion. I can edit my responses including my Conflict of Interest statement up until the close of the review period on November 20, 2023.

[Clear all fields](#)

Back

Save

Submit



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## Recommendation for the Working Group:

Provide your final recommendation for the Working Group by selecting one of the following options from the drop-down menu:

- ☐ I support this as a Working Group
- ☐ I cannot support
- ☐ I recommend as a Discussion Forum
- ☐ I Cannot support; Recommend Revision and Resubmission

## Overarching Comments:

If you have any overarching comments about the proposal, add them to the comments box.

## Submission Acknowledgment:

Click the acknowledgment box to confirm that you are submitting your response to the proposal, with the option to edit it until the close of the review period.

**Save Your Response;** At any time, you may save your responses and return to your evaluation at a later date. See save button at the bottom of the page.



## Submit Your Response:

To submit and record your responses, click the "Submit" button. This will trigger a "Thank you for your Submission" page.

## Move to the next Proposal

To review the next proposal click “Back to the WG Proposals” at the bottom of the submission page.



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## Working Group Proposal Review Form

✓ Conflict of Interest ————— ✓ Evaluation ————— 3 Submit

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**Edit Your Review:**  
If you wish to edit your review form **prior** to submission, click on the Edit button in the table to return to edit your form. This feature is available until the close of the review period.







# Working Group Proposals

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from April 1, 2024 to April 30, 2024

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<a href="#">Centering Anti-Racism in Community Engagement Program</a> 	Linda Ko	3/27/2024, 10:53 PM	Not Reviewed	 Review



View Your Submitted Review:

If you would like to view your review form (read only) after submission to prepare for the SC meeting, click the view button. This feature will be available until the SC meeting during which SC members vote on WG proposals.

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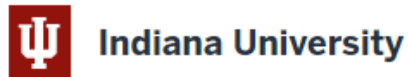
***Thank you for participating in this process! If you have any questions, please reach out to CCOS support at [Support@ccos.ctsa.io](mailto:Support@ccos.ctsa.io).***

# 2025 CTSA Program Group Collaboration and Engagement Annual Report

**CTSA Steering Committee Meeting**

**March 10<sup>th</sup>, 2025**

**2:30 PM – 3:30 PM EST**



# Collaboration & Engagement EC Leadership



**Nadia Islam**

**Co-Chair Collaboration & Engagement EC**

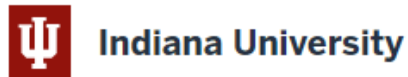
Professor in the Department of Population Health  
Associate Director, Clinical Translational Science Institute  
NYU Grossman School of Medicine



**Sarah Wiehe**

**Co-Chair Collaboration & Engagement EC**

Associate Dean for Community & Translational Research  
Co-Director, Indiana Clinical and Translational Sciences Institute  
Indiana University School of Medicine





# Collaboration & Engagement EC Leadership



**Consuelo H. Wilkins**  
**Lead Team, non-voting member**  
Senior Vice President and Senior Associate Dean and Professor of Medicine at Vanderbilt University Medical Center  
University of Miami Miller School of Medicine



**Gia Mudd**  
**Lead Team, voting member**  
Gia Mudd-Martin  
Lead Team, Voting member  
Associate Dean of Research, College of Nursing  
Director of Community & Collaboration Core, Center for Clinical and Translational Science  
University of Kentucky



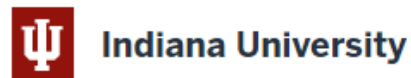
**Elisabeth Martinez de la Rosa**  
**Lead Team, voting member**  
Research Operations Manager for the Community & Stakeholder Engagement Team at the Institute for Integration of Medicine & Science (the CTSA) at UT Health San Antonio



**Heather Kitzman**  
**Lead Team, voting member**  
Associate Professor in the Peter J. O'Donnell Jr. School of Public Health and Director of the UT Southwestern CTSA Program's Office of Community Health and Research Engagement.



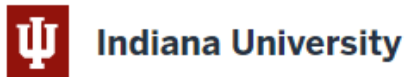
**Joan Davis Nagel**  
**Lead Team, non-voting member**  
Medical Officer, Division of Clinical Innovation  
Clinical and Translational Science Awards Program Branch  
Initiatives & Consortium Wide Activities Section  
National Institutes of Health



# Collaboration & Engagement Enterprise Committee Goals



- Working together with stakeholders and their communities through active engagement and promotion of team science to foster collaboration.
- Engaging stakeholders and communities so they contribute meaningfully across the clinical and translational science spectrum.
- Leveraging existing knowledge and research to enhance the health of underserved communities by addressing biological, structural, and social factors that influence health, and promoting health for all.
- Promoting team science to become a major academic model that embraces or reflects the perspectives of community members as equal contributing partners in all clinical, translational, and related scientific endeavors.
- Enhancing the availability of Dissemination & Implementation (D&I) methods and tools, and promoting D&I efforts across the CTSA Consortium.



# Collaboration & Engagement Member Participation

## 255 Active Members

### Institutions Represented: 74

University of Miami School Of Medicine  
University of California at Davis  
Columbia University Health Sciences  
Morehouse School of Medicine  
University of Minnesota  
University of Alabama at Birmingham  
Boston University Medical Campus  
University of California Los Angeles  
Vanderbilt University Medical Center  
University of Pennsylvania  
Georgetown University  
Mayo Clinic Rochester  
Emory University  
Case Western Reserve University  
University of California San Francisco  
University of Virginia  
Washington University  
Medical University Of South Carolina  
University of Chicago  
Dartmouth-Hitchcock Clinic  
Ohio State University  
University of North Carolina Chapel Hill  
University of California San Diego  
Albert Einstein College of Medicine  
Stanford University

Medical College of Wisconsin  
Indiana Univ-Purdue University at Indianapolis  
University of Wisconsin-Madison  
Duke University  
University of Florida  
University of Texas Medical Branch Galveston  
Cincinnati Children's Hospital Medical Center  
University of Illinois at Chicago  
University of Rochester  
Oregon Health & Science University  
University of Texas San Antonio  
Virginia Commonwealth University  
Dartmouth College  
Wake Forest University Health Sciences  
New York University School of Medicine  
Icahn School of Medicine at Mount Sinai  
Pennsylvania State University  
Hunter College  
University Of Michigan At Ann Arbor  
University Of Kansas Medical Center  
Yale University  
Rockefeller University  
Arkansas Children's Hospital Res Inst  
University of Cincinnati  
Johns Hopkins University

Virginia Polytechnic Institute and State University  
Rutgers Biomedical/Health Sciences-RBHS  
University of Iowa  
Ut Southwestern Medical Center  
University of Southern California  
University of Utah  
University of Washington  
Harvard Medical School  
University of Massachusetts Medical School Worcester  
University of Pittsburgh At Pittsburgh  
University of Kentucky  
University of Colorado Denver  
Tufts University Boston  
Scripps Research Institute  
University of New Mexico Health Sciences Center  
University of Texas Hlth Science Center Houston  
Scripps Health  
University of California Irvine  
Northwestern University at Chicago  
University of Arkansas for Med Sciences  
Carilion Clinic  
State University of New York At Buffalo  
Howard University  
Weill Medical College of Cornell University



# Collaboration & Engagement Member Participation

## Lead Team Meetings

- Occur monthly
- 12 meetings in 2024
- 1 meeting in 2025

## Lead Team Elections

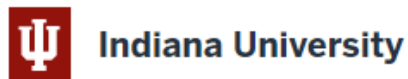
- 3 open lead positions filled

## 2025 Spring Meeting Planning Committee

- 1 meeting in 2024
- Meetings to resume after pause

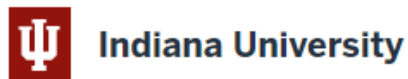
## Full Team Meetings

- Occur every other month
- 5 full team meetings in 2024
- Average participants per meeting: 70
- 2024 Spring Meeting: 77 total participants



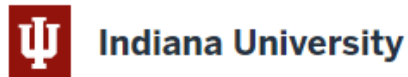
# Collaboration & Engagement EC Speakers

Dates	Presenter	Presentation Title
February 5, 2024	Sarah Hohl	The Intersection of Community Engagement and Team Science Research: A Scoping Review
June 3, 2024	Linda Ko	Centering Anti-Racism in Community Engagement
	Mabel Crescioni	Building Meaningful, Effective, and Sustainable Partnerships in Patient-Centered Outcomes Research
September 9, 2024	Sarah Wiehe Kelsey Binion	Measuring Impact of a State-University Partnership
October 21, 2024	Daniel Armstrong	Engaging Individuals with Disability in the Research Process Working Group
December 2, 2024	Amanda Vogel	NCATS Challenge Competition in Translational Science Education and Training
	Aditi Luitel	National Center for Engagement in Diabetes Equity Research for the Community and Engagement Enterprise Committee



# Collaboration & Engagement 2024 Accomplishments

- Continued to foster CTSA CE partnerships with other groups
  - Daniel Armstrong from Integration Across the Lifespan EC presented at October 2024 full team meeting
- Wrote letters of support for 2 working group proposals
- Plan to highlight the newly released (1/14/2025) Principles of Community Engagement, 3rd edition





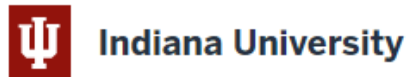
# 2025 Spring Meeting – Preliminary Planning

- Conducted 2 EC member surveys to provide feedback and collect topics
- Formed Spring Meeting Planning Committee for 2025

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|----|---|
| 1. | Presentation / Discussion Challenges to community collaboration   |
| 2. | Panel on innovations and solutions 3 pairs of institutional and community organization partners to discuss innovations & solutions in their relationship. |
| 3. | Breakouts to discuss sustainable, continuous funding for community engagement   |

## Planning Committee Members:

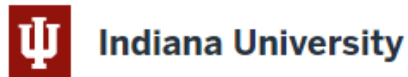
- Martha Arrieta
- Amy Martin
- Laurene Tumiel Berhalter
- Tricia Piechowski
- Lisa Goldman Rosas
- Angelica Koch
- Nadia Islam
- Lenore Roca



# 2025 Spring Meeting Planning

## Demonstrate ROI for community engagement initiatives

- Conduct workshop at the Spring Meeting with detailed report out to capture the output.
- Continue with quarterly workshops to build capacity and relevant speakers and discussions at full team meetings.
- Partner with other ECs such as Integration Across the Lifespan and Workforce Development around this topic.
- Publish white paper that outlines actionable ways to build sustainable, continuous funding for community engagement efforts that are independent of specific research proposals and demonstrates measures of ROI for long-term partnerships between research institutions and community partners.
- Publication of a toolkit to promote effective collaborations between institutions and community partners.
- Sponsoring working groups and collaborating with other groups.





# 2025 EC Goal

## **OVERARCHING GOAL:**

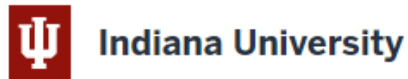
- Catalog and visualize types of community partnerships across the CTSA network to facilitate collaboration.

## **ACTIVITIES:**

- Create a taxonomy of partnership types (e.g., with state health and human services agencies, state public health departments, Area Health Education Centers, Cooperative Extension Systems, local public health departments, local community organizations, ...) that is informed by prior research and with input from EC members and others.
- Survey hubs on partner engagement (by type) and solicit impact stories that are categorized using this taxonomy.
- Create visualizations of these data so that they are accessible across the network.

## **INITIAL IDEAS ON LONGER TERM BENEFITS:**

- Inform collaboration documentation for CTSA UM1 applications.
- Update regularly if found to be useful for collaboration.
- Link with Retrospective Case Studies workgroup or others to identify impact stories from different types of partnerships (mixed methods approach).

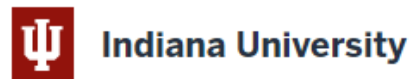


# Questions for the Steering Committee

1. What measures of impact do you think are important for the Collaboration and Engagement EC to focus on?
2. How can our EC align better with HHS 2025 priorities such as chronic disease and childhood disease?



**THANK YOU!**



# Survey Responses: Pod suggestions for future presentations

## **Artificial Intelligence:**

- The Role of Generative Artificial Intelligence and Other Emerging Digital Technologies in Addressing Administrative Barriers to Translational Research
- AI: Use of AI and other mechanisms to map and promote synergy across the CTSA Network.: UMass proposes that AI could be used to map grants, RPPR's, publications, etc, to identify top areas of focus and to aid in enhancing collaboration and dissemination across the network. This could also potentially identify topics that are important but not currently well-addressed.

## **Collaboration and Engagement:**

- The Role of Community Health Workers in Increasing Community Engagement and participants reflective of the nation in Clinical Research
- Collaborations between CTSA hubs and libraries to optimize impact

## **Workforce Development and Clinical Research:**

- Public Trust in Clinical Research
- The Role of Pathway Programs in Supporting Workforce Development for Clinical Research Staff Professionals

COORDINATION



# Survey Responses: Pod suggestions for future presentations (con't)

## **Communication:**

- Effective communication strategies and marketing across our Hubs

## **Element E:**

- Hear more about Element E projects from NCATS vantage point and how lessons learned are being shared across hubs and being translated into wider practice, including whether they see funding opportunities in the future for hubs and others to collaborate on scaling up or disseminating successful projects or tools developed.

# Adjourn





March 24, 2025  
2:30-3:30pm ET



National Center  
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