

Steering Committee Meeting

January 26, 2026
2:30-3:30pm ET

Agenda

| Time | Topic | Speaker(s) |
|-----------------|--|---------------------------------|
| 2:30pm – 2:35pm | Welcome | Michael Kurilla, Grace McComsey |
| 2:35pm – 2:40pm | Steering Committee Member Changes | Karen Wilson |
| 2:40pm – 2:55pm | Working Group Liaisons, Assignments and Topics | Amanda Scott |
| 2:55pm – 3:10pm | Pod Feedback Site Instructions | Amanda Scott |
| 3:10pm – 3:30pm | Membership Models at Hubs | Mimi Kim |
| 3:30pm | Adjourn | Amanda Scott |

Follow-Up: SC Member changes



Outgoing Member

Ruth O'Hara
Stanford University
SC Past-Chair



Incoming member

Karen Wilson
University of Rochester

WG Liaison Role



REVIEW written progress reports and identify questions or concerns to raise with the Full SC



LEAD the Q&A sessions during the WG's annual live presentation (after reviewing materials in advance).



PROVIDE direct feedback to WG Chairs addressing progress, stakeholder engagement, implementation & dissemination, etc.

Working Group Liaison Assignments

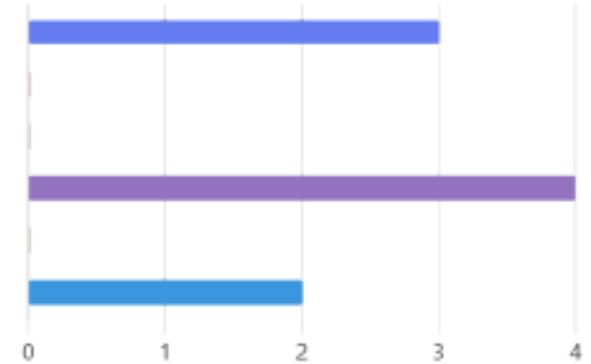
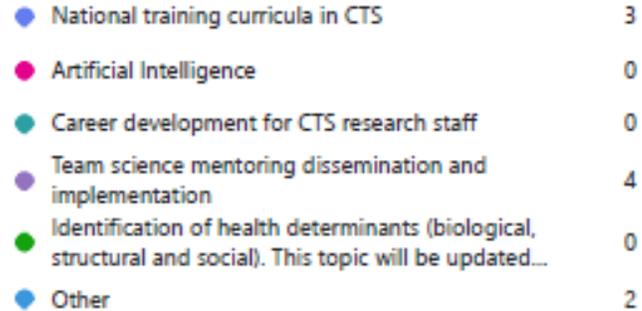
| Working Group | Steering Committee Liaisons |
|---|----------------------------------|
| RWD-WFD Across the Translational Spectrum | Eric Vilain, Mimi Kim |
| Translational Science Competency Based Assessment (TS-CBA) | Andrea Carnegie, Vesna Garovic |
| TL 1 Visiting Scientists | Mike Holinstat, Julie Lumeng |
| Advancing Dissemination & Implementation Science | Gerry Moeller, Karen Wilson |
| Catalyzing Impact on Health and Health Care through Effective Partnerships with Learning Health Systems | Elmer Bernstam, Dan Ford |
| Pediatric Clinical Trials | Fasiha Kanwal, Robert Toto |
| Overcoming Barriers in Women's Health Research | Mark Schleiss, Elizabeth Ofili |
| Translational Case Studies in Commercialization | Dominic Reeds, Manisha Desai |
| Principals for AI Translation in Healthcare (PATH) | Ted Wun, Sarah Wiehe |
| Learning About the Science of Translation | Steven Bernstein, Rey Panettieri |
| Translational Impacts | Grace McComsey, Marisa Spann |
| Engaging Individuals with Disability in the Research Process | Karen Wilson, Julie Lumeng |



2026 Key Topic Areas of Interest

1. Select any topics that should be removed as key topic areas of interest

Poll results from review of 2025 (Cycle 14 & 15) topics:



| CATEGORY | TOPICS |
|---|---|
| Translational Science Methods & Best Practices | Reproducibility and rigor of research results; Implementing translational science (Element E); Evaluation and impact of the CTSA Network |
| Clinical & Health Research Innovation | Clinical Translational Science–Digital Health Intersection; Health data access and sharing; Intervention development for health disparities |
| Foundational & Basic Science | Basic science on pathogenesis of disease |
| Workforce Development & Training | Building a career doing industry-sponsored clinical trials; Research pharmacist national training curricula |
| Community & Public Health Engagement | Educational initiatives on misinformation; Rural health |



2026 (Cycle 16 & 17) Topic Recommendations for Consideration

Ranking Topics for Cycle 16 & 17



Pod Overview

What is a Pod?

A “Pod” is a subgroup of 5-6 CTSA Program hubs led by a UL1/UM1 SC member (the “Pod Lead”). Pods are the primary mechanism for ensuring the SC remains responsive to the needs of local hubs.

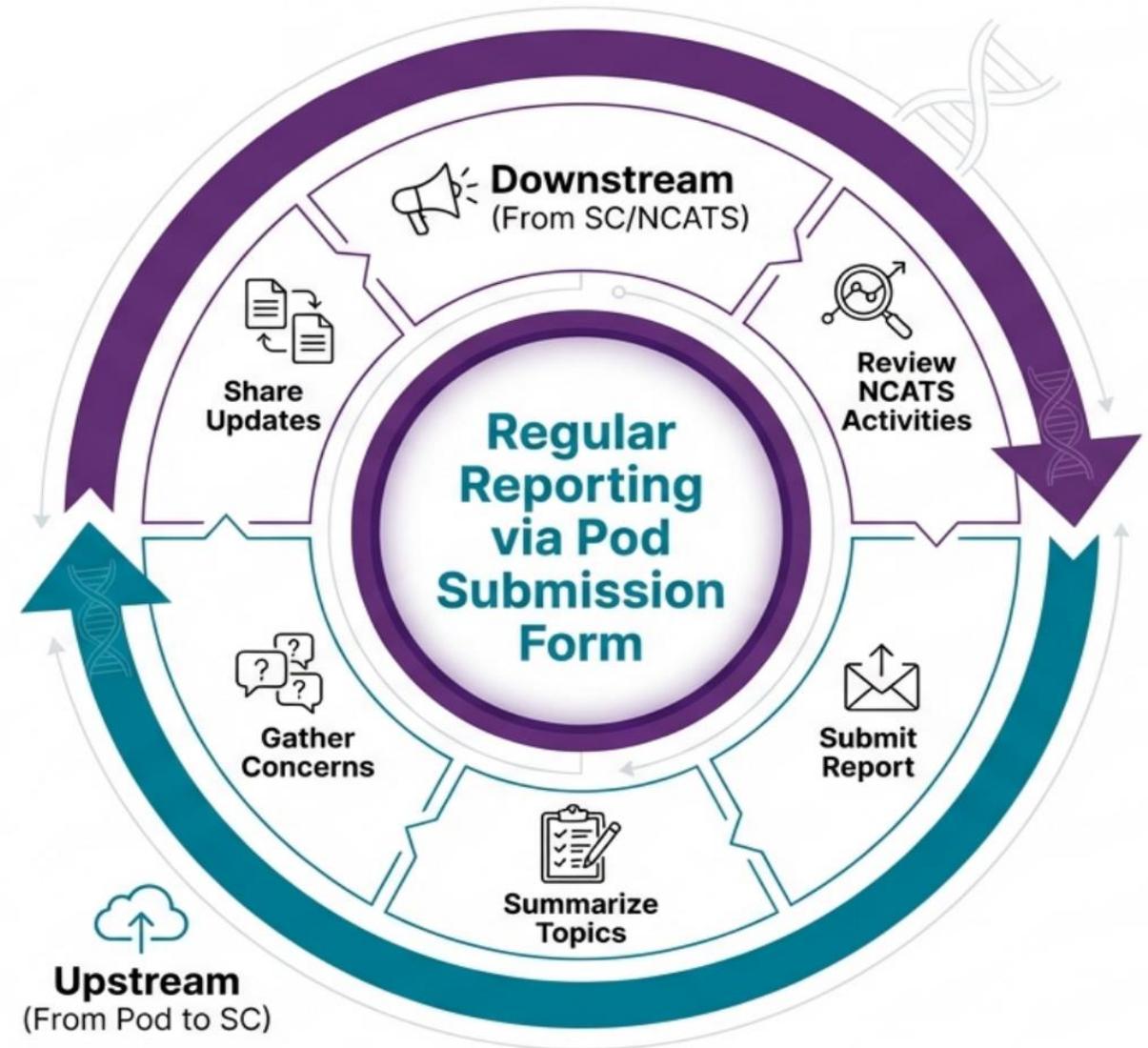
Pod groupings rotate annually to align with SC membership changes.

Pod Leader Role

The primary role of the Pod lead is to act as the voice of the Pod.

Duties

Report ideas, questions, and feedback directly to the SC and NCATS. Facilitate discussions on topics of import to the Pod (Pod Spotlight).



Pod Submissions



The Mechanism

Pod leads submit a meeting summary report via the online Pod submission portal on the CCOS website. A standard template is provided to ensure consistency across the network.

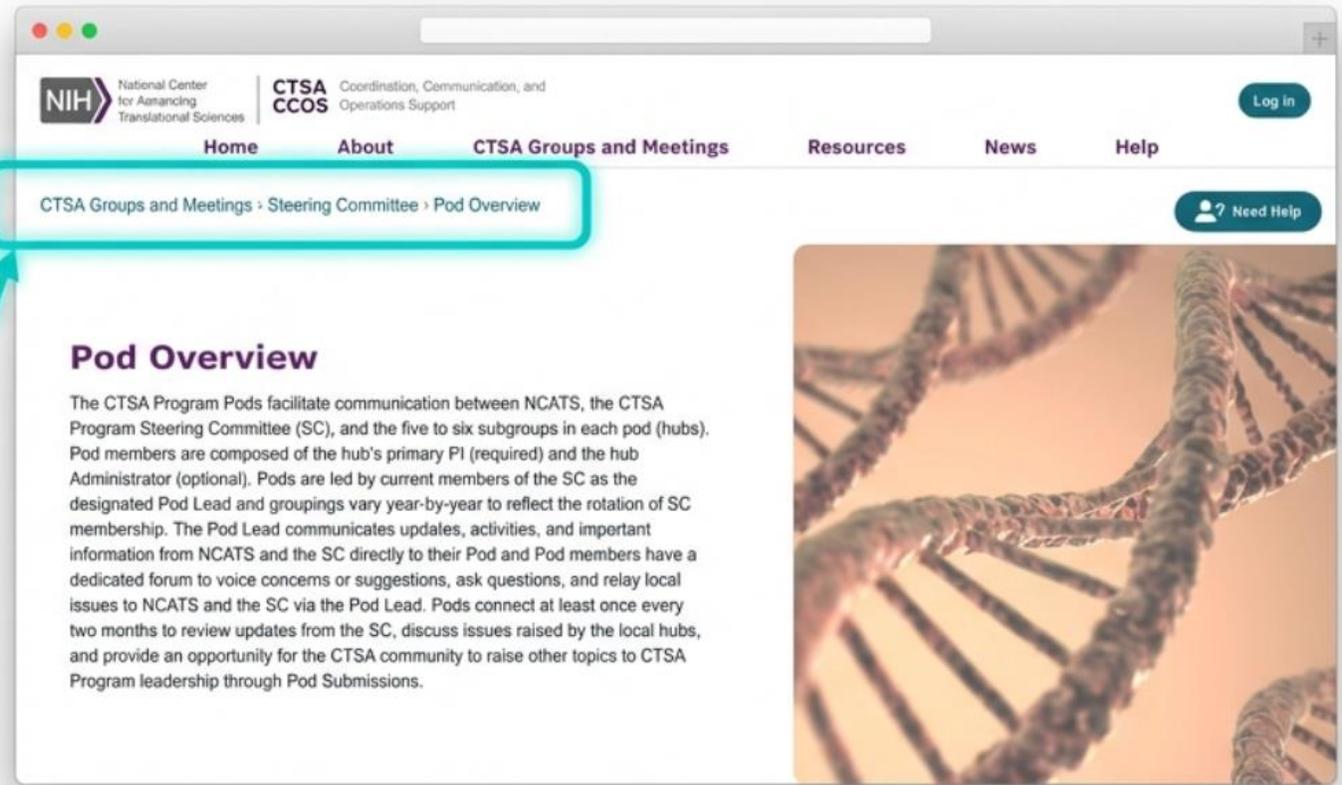
The Output

Pod feedback- including questions and crowd-sourced topics- is captured in the summary template. These summaries are presented to the Steering Committee monthly and remain viewable in the archive.

Transparency: All summaries are visible to the community.

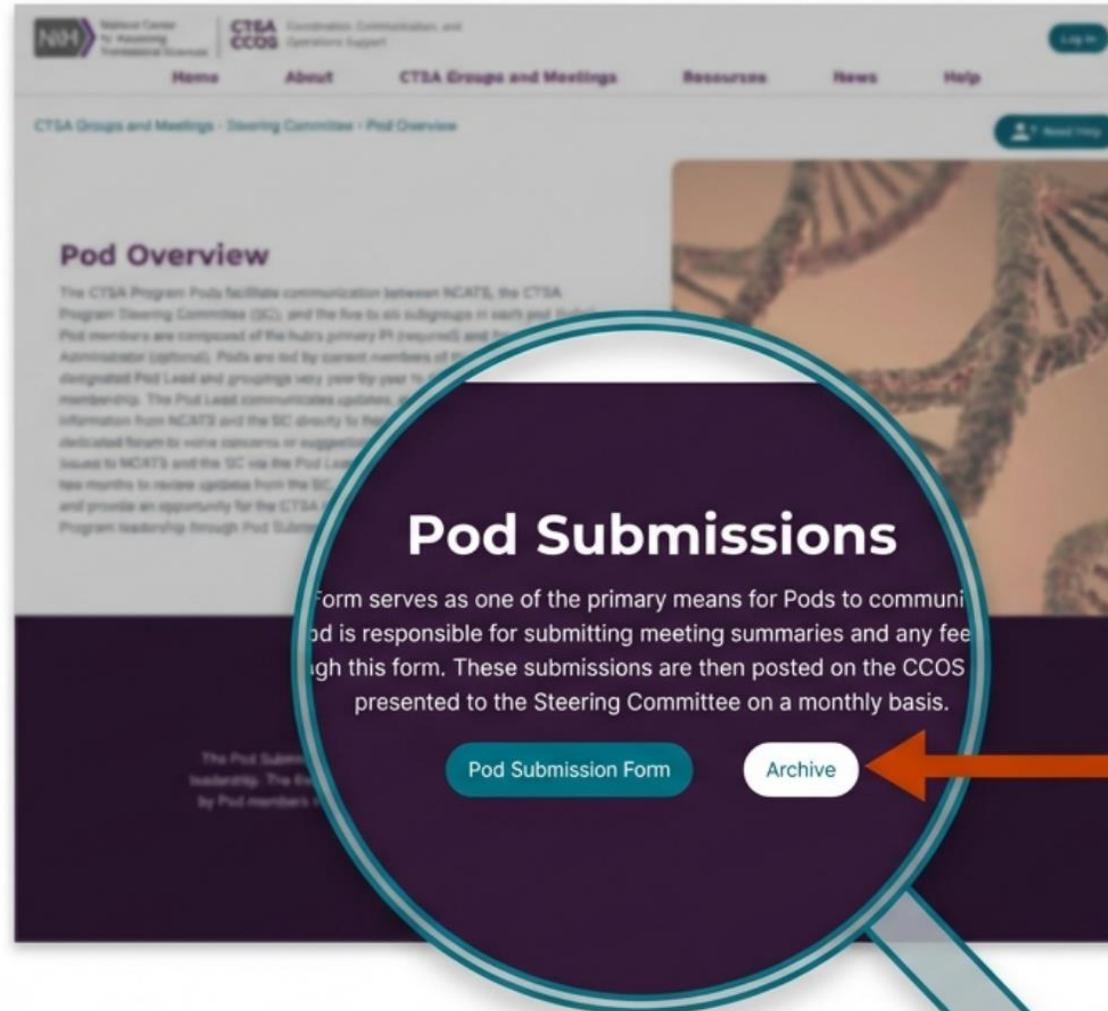
Accessing the Portal

1. Login to your CCOS account.
2. Navigate to 'CTSA Groups and Meetings'.
3. Select 'Steering Committee'.
4. Click 'Learn More' under Pods.



Initiating a Submission

Locate the Teal button on the Pods Overview page to open the reporting interface.



Click to Start Reporting Cycle

Completing the Submission Form

The screenshot shows a 'Pod Submission Form' with the following elements:

- Pod Leader Name:** A dropdown menu with 'Select' as the current selection. An arrow points to this field with the number '1'.
- Pod Meeting Date:** A date input field showing '11/12/2021' with a calendar icon. An arrow points to this field with the number '2'.
- Pod Summary Report:** A section with a heading and explanatory text. It contains two radio button options: 'Yes, I'd like to submit a Pod Summary Report' (which is selected) and 'No, I don't have to submit a Pod Summary Report'.
- Upload your summary report:** A dashed box containing a file upload icon, the text 'Click to upload or drag and drop', and 'PDF (max. 10MB)'. An arrow points to this area with the number '3'.

1. Select your name.

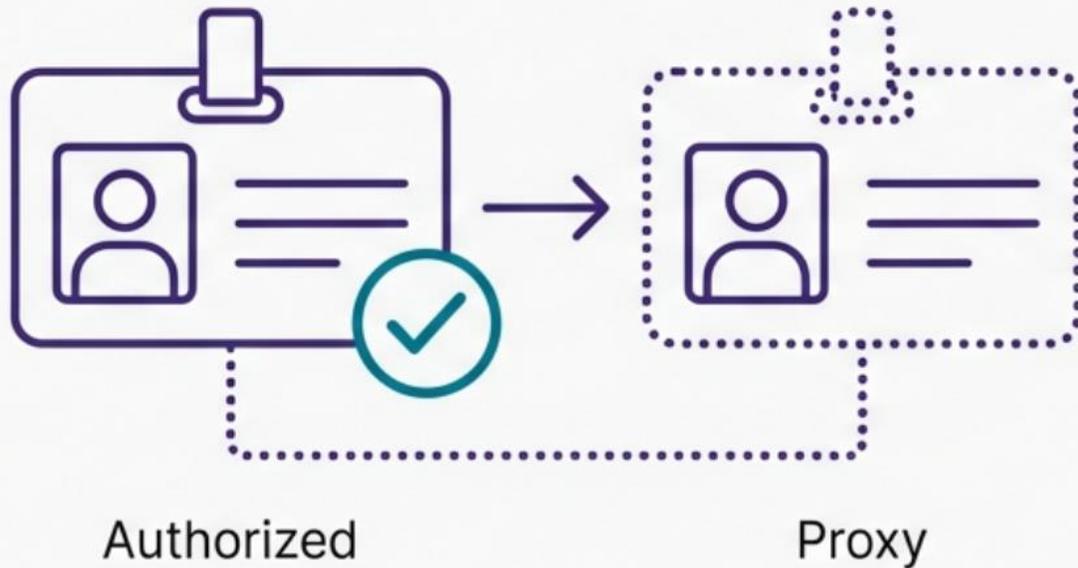
2. Input convening date.

3. Drag & Drop PDF/Word Doc.

Critical Update

Direct Feedback: Meeting summaries are no longer presented in full. Specific feedback for the SC must be entered in the dedicated 'Feedback Section' of the form.

Permissions & Delegation



Who Can Submit?

By default, access is restricted to Pod Leads.

Designating a Proxy

If an administrator or alternate designee requires submission access, you must explicitly authorize them.



Action Required: Send names and email addresses of designated proxies to CCOS Operations Support to grant permissions.

CTSA Hub Membership Model: Pros and Cons

Mimi Kim, Sc.D.

Albert Einstein College of Medicine

CTSA UM1 MPI

Background

- Many institutes and centers have a membership structure e.g., Cancer Centers, CTSA hubs, Research Institutes (e.g., Stem Cell, Aging, etc...)
- Only members have access to the organization's resources and cores
- % of CTSA hubs using a membership model is unknown
- Einstein hub considering moving to membership model over next several months

Colorado Clinical and Translational Sciences Institute

Resources Training Funding Community Engagement News and Events About Us



CCTSI Membership
You must be a member to use CCTSI services and resources or to obtain CCTSI funding.



Become a Member

Frontiers has transitioned to a FREE membership model to effectively manage the needs & services requested by those in research. Becoming a member is open to everyone!

[Join Today](#)

CASE WESTERN RESERVE UNIVERSITY
Clinical and Translational Science Collaborative

[Cleveland Clinic](#) [University Hospitals](#) [MetroHealth](#)

[VA](#) [U.S. Department of Veterans Affairs](#) [The University of Toledo](#) [Northeast Ohio Medical University](#)

Become a CTSC Member

Welcome to the Clinical & Translational Science Collaborative of Northern Ohio! CTSC membership provides free access to a catalog of educational materials on clinical research, resources, and links to career opportunities. Please complete the CTSC Member Information Survey below. We use this information for communication with our members regarding funding opportunities, training events, seminars, collaboration, newsletters, special events & notices. We report aggregated demographic data to our funders (NIH-NCATS) and our External Advisory Board to show the populations we serve. Evidence from team science research finds that having diverse perspectives in science benefits individual scientists and the scientific enterprise.

Thank you!

CTSA Hubs Using Membership Structure

CCTST Center for Clinical & Translational Science & Training

Home About Funding Research Resources Community Training Programs News Events Membership

Accelerating & Improving Clinical & Translational Research.

Serving as a driving force for improved health and health delivery in Greater Cincinnati, our goal is to maximize the impact of clinical and translational research to improve individual and population health locally and nationally.

[About Us](#)

Become a Member of the CCTST

Become a member and get access to research resources and services offered by the CCTST:

- Consultations and access to programs
- Resources for researchers, community members, and research coordinators
- Research tools ranging from planning and design to data analysis
- Access to events and education opportunities
- Extensive funding opportunities

[Become a Member](#)

Clinical and Translational Science Institute

Advancing today's discoveries to improve health for all.

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About

Leadership and Staff Directory

Partners

History

Communications Toolkit

Membership

Annual Scientific Meeting

Membership

Join Today! CTSI membership can make an impact on your research and career.

Benefits of Membership



Connect and Collaborate
Find collaborators across Ohio State, Nationwide Children's Hospital and other partners and engage with Ohio communities.

Research Services
Connect with resources and consulting services.

Institute of Clinical and Translational Sciences

RESEARCH SERVICES TOOLS & RESOURCES FUNDING EDUCATION & TRAINING COMMUNITY IMPACT ABOUT

Membership

Join Today! ICTS membership can make an impact on your research and career.

[Register Now](#)

Benefits of Membership

1. Connect and Collaborate: Find collaborators within and across institutions
2. Research Services: Connect with diverse resources and consulting services
3. Funding Programs: Gain exclusive access to internal grant funding programs
4. Education and Training: Participate in clinical and translational science training programs

ICTS members are in the know! As a member, you will receive the ICTS *Digest*, a monthly publication with the latest news, events, awards, and funding opportunities across our CTSA as well as other timely communications on ICTS resources available to you.

Details of Membership

Membership in the ICTS consists of Full Members and Associate Members. Individuals from ICTS partner institutions can be "full members" only if they meet the appropriate criteria listed below.

Full Members are:

- Faculty members from one of the ICTS partner institutions. These individuals are involved in developing and/or conducting research projects and act as principal investigators, co-investigators, collaborators or consultants.
- Pre-Doctoral Students/Trainees: Students and trainees participating in a pre-doctoral training program provided through Washington University or one of the ICTS partner institutions.
- Post-Doctoral Students/Trainees: Students and trainees participating in a post-doctoral training program provided through Washington University or one of the ICTS partner institutions.

Associate Members* are:

- Research Staff: These individuals organize and conduct research studies at Washington University or an ICTS partner institution. Research staff may include positions such as study coordinators, research assistants, statisticians or technicians.
- Administrative Staff: This includes individuals who support investigators and research staff. For example, administrative coordinators who schedule ICTS services on behalf of the study coordinator or principal investigator. Grant administrators, secretaries, and other support staff who enter ICTS core services into tracking systems are included in this category.
- Other Stakeholders: This includes individuals who are otherwise involved in clinical and translational research and would like to receive ICTS communications.

Responsibilities of Membership:

- Provide requested information when using ICTS cores and services
- Log publications and awards resulting from use of ICTS cores and services and respond to ICTS tracking and evaluation requests
- Acknowledge NIH Funding for all publications and projects that use any ICTS core or service

Some Pros

- **Community:** Fosters community, cohesiveness of programs, shared vision and mission with CTSA
- **Accountability & tracking:** Easier to monitor who is using resources, track utilization, and measure impact.
- **Prioritization & fairness:** Membership criteria can help allocate limited resources (e.g., high-demand equipment, staff support) more equitably and transparently.
- **Enhanced communication:** Membership lists provide a clear channel for hub announcements, training, funding and other opportunities.

residents).

CTRC MicroGrants

Check Your Member Status

CCTSI Membership List

Membership Responsibilities

Submit information for Annual CCTSI NIH Progress Report, as requested

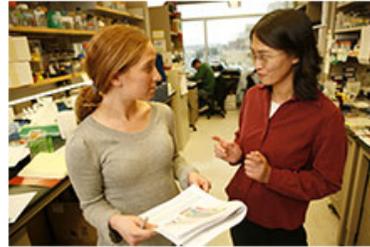
Respond to requests from the Evaluation & Tracking Core

Commit to and support CCTSI goals, including being an advocate and ambassador for the CCTSI within your department, school, or affiliated institution

Participate on review committees, as requested

Collaborate and share expertise

Mentor and/or train others



Research Service Professionals

For non-faculty researchers at CU Denver | Anschutz, CU Boulder, CSU, or partner hospitals (including research assistants, research coordinators, PRAs).



Faculty

For faculty at CU Denver | Anschutz, CU Boulder, CSU, or partner hospitals (including instructors and professors at all ranks).

If you wish to update your current account information, please submit a support ticket via [ZenDesk](#).

About CCTSI Membership

Membership is free. It will provide access to Clinical and Translational Research Center resources. You can receive consultative services in biostatistics, epidemiology and research design; translational informatics; regulatory support. Also education, training and career development. You can receive eligibility to apply for Pilot Project and Translational Methods funding eligibility and play a role in shaping the future of clinical and translational research.

CCTSI Membership by Affiliation

Some Cons

- **Barrier to entry:** Administrative process (applications, approvals) and membership responsibilities, if onerous, can deter casual users or early-career researchers.
- **Administrative burden:** Managing memberships, renewals, and benefits can require staff time and infrastructure.
- **Perceived exclusivity:** Excluding those who don't fit membership criteria.
- **Less flexibility:** Harder to accommodate one-time or unusual requests if all access runs through a membership framework

Hybrid Model

- **Membership tiers** (e.g. Full member, Associate Member, Affiliate Member) with different levels of benefits
- **Open access** for seminars, training workshops, or initial consultations to maintain outreach and expand membership

For Discussion

- For CTSA hubs that have experience with a membership model, what have been the advantages? Challenges?
- What are the criteria for membership?
- What are the responsibilities associated with membership (e.g. provide annual research updates, serve on review committees, attend events etc..)
- Hubs vary considerably in size and scope— which features make it harder/easier to implement a membership model?

